



# TIME TO GET MOVING CHECKLIST

## 8-9 WEEKS PRIOR

- Create a realistic budget for moving expenses. If you're hiring professional movers, remember small things add up like, tape, boxes, transportation, storage, etc.
- Get started on home renovations. If there is painting or major remodeling, you will want to get a head start.
- Request time-off work for moving day. Give yourself ample time to get everything moved and settled, without the stress of work responsibilities or weekend traffic.
- Downsize and purge before the packing! Go through every room of your house and begin getting rid of items you know you won't keep and identify any items that can be donated to charity.
- If you have children, make sure you reach out to their new school(s) for information on registration and transfer records if necessary.

## 6-7 WEEKS PRIOR

- The worst kind of surprise is when your movers are at the door of your new home and you realize the couch just won't fit. Make sure to measure rooms and doorways and confirm all furniture will fit correctly.
- Create an excel spreadsheet of family members, friends, and colleagues who will need your new address and share it with them via email.
- Contact your doctor, dentist, and veterinarian to get copies of all records and arrange to transfer files to new health care providers if you are moving out of range. You can do this online if you have access to a patient portal.

## 4-5 WEEKS PRIOR

- Pack items that you need easy access to in an "essentials" box, such as toilet paper, soap, trash bags, charges, box cutters, tape, tools, paper plates, snacks, towels, etc.
- Contact utility companies and transfer or cancel service. Make sure they're aware of your move date and arrange for service and installation as needed.

## 2-4 WEEKS PRIOR

- Change your address with important service providers, such as your bank(s) credit card companies, subscriptions, and others. Don't forget to submit your address change to USPS.com
- Check insurance coverage in all areas. Update or transfer your homeowner, vehicle, or any other insurance you may have. Know the insurance your moving company provides will generally only cover the items they transport.

## 1-2 WEEKS PRIOR

- Unplug, disassemble, and clean out appliances.
- Ensure all essential utilities like gas, electricity, water, and internet services are ready at your new home.
- Empty your safe deposit box if you have one.
- Defrost freezer.

## MOVING DAY

- Collect all keys, finish any touch-ups and complete your walkthrough. Do a final check of closets, cupboards, drawers, basement, and other areas where things may have been forgotten.
- Finalize any paperwork and ensure it's accessible.
- The cleaner the better, Remove all garbage and recycling.